## LETTER OF CREDIT BOND APPROVAL CHECKLIST DIVISION OF MINERAL RESOURCE MANAGEMENT

APPLICANT:			Permit Number:		Application Number	
REVIEW DATE:			Letter of Credit No.:			
REVIEWER:			Reviewer's Sign	ature:		
BANK NAME:			AMOUNT:			
The following requirements have been met as indicated:						
1. Top of Page						
	The Letter of Credit Number is on all copies and is consistent.					
	The date is listed in the appropriate space provided.					
	The banks complete name, address and telephone is listed in the space provided.					
	The company/principal name matches the permit application and is consistent throughout the document.					
	The correct number is listed in the space provided (Permit Application Number or Permit Number).					
	Wording/Amount is correct and consistent. No strikeovers, whiteouts, etc.					
	The expiration date of the Letter of Credit is listed.					
2. Bottom of Page						
	The name of the bank is listed and consistent with previous listings.					
	A certified copy of the Corporation's Resolution authorizing the individual signing to sign the LOC is attached.					
	The Letter of Credit number is listed correctly and consistent throughout the document.					
	The date is listed in the appropriate space provided.					
	The correct number is listed in the space provided (Permit Application Number or Permit Number).					
	Signature and Official Position space is properly completed.					
?	The notarization information is correct. The correct person is listed as signing the document, the dates are consistent, the notary's commission has not expired and the embossed seal <b>is applied is signed out of state</b> .					
	The correct Letter of Credit form has been submitted (DNR-744-9054 Coal) (DNR-744-6012 Industrial Minerals)					
	If the LOC was submitted on bank forms or letterhead, does the content <i>exactly</i> match the DNR-744-9054 Coal or DNR-744-6012 Industrial Minerals form?					
	The bar	nk is authorized to do business in the State of Ohio.	Check for an Ohio	branch.		
	3. Division Approval					
	The Letter of Credit meets the surplus requirements and financial institution rating. Have?review and approve the document.					
	The designated DMRM official completed the bond approval informationinitials					
	COMN	IENTS:				